

**AGENDA**

- 7:00 p.m. Public Comment.
- 7:05 p.m. Tax Collector/Treasurer Virginia Boutchie to discuss tax title billing errors.
- 7:15 p.m. Melissa Cennami for self-sponsoring to Police Reserve Academy.
- 7:30 p.m. Eian Martin – Eagle Scout project.
- 7:45 p.m. Jeanne Grobe to discuss the creation of a “Cultural District”.
- 8:00 p.m. Brendhan Zubricki - Presentation of the Town Administrator's Report for the period May 5<sup>th</sup>, 2012 through May 18<sup>th</sup>, 2012 regarding the following:
- Ambulance Billing Contract Successor Agreement
  - Route 133 Reconstruction Project Grand Opening Ceremony
  - Scope of Services for Waterfront Access Design and Planning
  - Approval of Borrowing for Town Hall/Library Health and Safety
  - Water/Sewer Betterment Accounting Policy
  - Proposed Revision to Conomo Point Plan
  - Draft Public Facility Naming Policy
  - Potential Licensure of Town Property for Commercial Purposes
  - Approval of Revisions to Cape Ann TV Bylaws

**Other Business:**

- Ratify the expenditure of \$1,000.00 from the Luther Burnham Fund to Yescalis and Sons Painting for restoration work in the Town Clerk's Office and the Planning Board Office.
- Approve the weekly warrant in the amount of \$85,625.16.
- Approve a line item transfer from Town Administrator Travel/Lodging to Town Meeting Audio/Visual in the amount of \$900.00.
- Approve a Section 33B transfer of \$8,700 from the General Health Insurance budget to ECO Health Insurance Budget.
- Approve and sign the minutes for the May 7<sup>th</sup>, 2012, Selectmen's Open Meeting, the May 7<sup>th</sup>, 2012 Selectmen's Executive Session, the May 16<sup>th</sup>, 2012 Selectmen's Open Session, and the May 16<sup>th</sup>, 2012 Selectmen's Executive Session.
- Consider reorganization of the Board officers.
- Review and approve the quotation for Police and Fire Coverage from Chubb Insurance in the amount of \$28,195 for FY2013.
- Discussion regarding culvert replacement project in Manchester.
- Consider a request to march in the annual Veterans' Day Parade.
- Approve a request to pass over State and Town roads during the annual Veterans' Day Services.

- Consider a request by the Planning Board to meet jointly (either on June 18<sup>th</sup> or June 20<sup>th</sup>) to consider an appointment to fill a vacancy on the Planning Board.
- Discuss request for recorded interview regarding the Annual Town Meeting.
- Vote to approve and sign the renewal applications for Public Officials and Police Professional Liability Insurance.
- Consideration of Town Administrator's employment contract – Executive Session expected.
- Review a request for a building permit from a tenant at Conomo Point.
- Discussion regarding the lease, sale, and value of property at Conomo Point – Executive Session expected.
- Items that could not be reasonably anticipated at the time of posting.

**Licensing Board:**

**Auction Permit:**

- Richard DiFillipo, R.A. DiFillipo Antiques & Auctions, for use on Tuesday, June 26, 2012, between the hours of 8:30 a.m. and 10:30 p.m. within the confines of Woodman's Function Hall at 125 Main Street.

**Non-Resident Recreational Shellfishing Permit and Waiver of Application Filing  
Deadline:**

- Paul Dredge, Arlington, MA sponsored by Barry Richard of Martin St

**One-Day Wine and Malt License:**

- Tia Schlaikjer, Essex Historical Society & Shipbuilding Museum, for use on Saturday, May 19, 2012, between the hours of 11:00 a.m. and 3:00 p.m. within the confines of the Waterline Center at the Essex Shipbuilding Museum at 66 Main Street.
- Frank McClelland, Apple Street Farm, for use on Saturday, May 26, 2012, between the hours of 10:00 a.m. and 4:00 p.m. within the confines of the Apple Street Farm at 35 Apple Street.

**One-Day Entertainment License:**

- Frank McClelland, Apple Street Farm, for use on Saturday, May 26, 2012, between the hours of 10:00 a.m. and 4:00 p.m. within the confines of the Apple Street Farm at 35 Apple Street.

**REMINDER:** The next Board of Selectmen's meeting will take place on Monday, June 4<sup>th</sup>, 2012, at 7:00 p.m. in the T.O.H.P. Burnham Library on Martin Street.

**REMINDER:** Public Hearing Relative to Flood Plain Bylaw Amendment on Wednesday, June 6<sup>th</sup>, 2012, at 8:00 p.m. at the Fire Station.